PUBLIC NOTICE
CITY OF OKEECHOBEE
REQUEST FOR PROPOSAL (RFP) NO. 2026-002
CHAMBER OF COMMERCE ROOF REPLACEMENT

MANDATORY PRE-SUBMITTAL MEETING: NOVEMBER 12, 2026, 10:00 AM EST
SUBMISSION DEADLINE: NOVEMBER 30, 2026, 3:00 PM EST

NOTICE IS HEREBY GIVEN that the City of Okeechobee, Florida ("City") is soliciting this **Request for Proposal** (**RFP**) for **Chamber of Commerce Roof Replacement** from one company best suited to remove existing roofing tiles and install new clay roofing tiles. Submittal information and response format shall be posted and accessible via the City's website: https://www.cityofokeechobee.com/contracting-opportunities.html. The RFP contains detailed and specific information about the scope of services, submission requirements, and evaluation and selection procedures.

Individuals or Firms desiring to respond to **RFP NO. 2026-002** for **Chamber of Commerce Roof Replacement** must provide submittals within a sealed envelope and contain one (1) original marked "**Original**," six (6) copies, each marked "**Copy**," and one (1) electronic copy on a flash drive, PDF format preferred, of their submittal, containing all the requested proposal information on or before **3:00 PM EST**, **Monday**, **November 30**, **2026**. Submittals will be accepted by mail, overnight, or hand delivery to:

City of Okeechobee
City Hall, ATTN: General Services Director
55 SE 3rd Avenue, Room 101
Okeechobee, FL 34974

Mark the outside of the sealed envelope: "**RFP NO. 2026-002 Chamber of Commerce Roof Replacement**" along with the **submitter's name and address**.

Facsimile or emailed submittals will not be accepted. Submittals received after that date and time will not be accepted or considered and will be returned to the individual or firm unopened. Submittals will be opened at **3:00 PM EST** on **Monday**, **November 30**, **2026**, in **Room 200**, at the address above.

A **Mandatory Pre-Submittal Meeting** will be held at **10:00 AM EST**, **Thursday**, **November 12**, **2026**, at the **Chamber of Commerce building** located at **55 South Parrott Avenue**, **Okeechobee**, **FL 34974**.

In compliance with the Americans with Disabilities Act (ADA), anyone desiring to attend this submittal opening who needs a special accommodation should contact General Services Department at 863.763.9824 at least 48 hours in advance of the meeting, excluding Saturday and Sunday.

Any questions or clarifications concerning the RFP specifications must be submitted in writing to the General Services Director via email at gsdirector@cityofokeechobee.com **no later than 3:00 PM EST**, **Monday**, **November 16**, **2026**. Any questions received by the General Services Director after the stated deadline will be disregarded. All questions received by the General Services Director prior to the stated deadline shall be answered via an Addendum to this RFP and posted on the City's website.

A proposed ranking will be submitted for consideration to the City Administrator who will make a recommendation to the City Council, tentatively scheduled for **Tuesday**, **December 15**, **2026**, at **6:00 PM EST**, in the Council Chambers, at the address above, **Room 200**.

Date Issued: November 4, 2026

NOTICE POSTED: WEBSITE/BB/SM 11/4/2026 - JR