



Primary Hall Preparatory Charter School
2408 Main Street, Buffalo, NY 14214
Board of Trustees
MINUTES

June 16, 2026
7pm

In attendance:

☒ Quorum satisfied

- ☒ Kristen Bellomo
- ☒ Christopher Benson (virtual)
- ☐ Jamel Gibbs-guest
- ☒ Tiffany Hamilton
- ☐ Madeline Loeb-guest
- ☐ Heather Maclin-guest
- ☒ Arielle Peterson-guest
- ☒ Pam Stephens-Jackson
- ☒ Temeka White
- ☐ Bryson Wilson-guest

MEETING CALLED TO ORDER: 7:10pm

ACKNOWLEDGEMENT OF GUESTS AND PUBLIC COMMENT:

Andrew Freedman (Hodgson Russ)

APPROVAL OF JUNE 16, 2026 AGENDA –Properly moved (Kristen) and seconded (Temeka), all in favor, motion passed.

VOTE: ☒ K. Bellomo ☒ C. Benson ☒ T. Hamilton
☒ P. Stephens-Jackson ☒ T. White

APPROVAL OF MAY 9, 2026 AND MAY 19, 2026 2024 MINUTES –Properly moved (Kristen) and seconded (Temeka), all in favor, motion passed.

VOTE: ☒ K. Bellomo ☒ C. Benson ☒ T. Hamilton
☒ P. Stephens-Jackson ☒ T. White



Primary Hall Preparatory Charter School
2408 Main Street, Buffalo, NY 14214
Board of Trustees
MINUTES

DISCUSSION AND ACTIONS

- Thank you to Andrew Freedman (Hodgson Russ, our attorney, for his continued support and assistance
- Meeting with NYSED reps regarding closing guidelines in February actions for after school is closed
- Insurance through July 31, 2026; approximately \$17k
- Meeting will be scheduled to get academic and testing updates
- Expect to occupy the building until 7/31/2026 then rent the first floor. Another school has toured the remaining space
- Landlord has indicated that they need a signed "release of obligation" including that no new 5-year lease will be signed (an amendment)
- Dr. Peterson will continue to forward financial reports/bank statements
- In September: audit report and Dissolution Petition approval (Andrew will draft), another meeting to finalize the checklist, approve the Dissolution Petition and vote, motion to extend terms
- Timeline from Andrew
 - Sell the property
 - Minimize the staff
 - All sales must be documented
 - Student records must be sent to a) home district and b) NYSED
 - Personnel records must be sent to NYSED
- Request from staff to pay out PTO with agreement from Personnel. It should only affect four employees. Motion to approve the final PTO pay out.
Properly moved (Kristen) and seconded (Temeka), all in favor, motion passed.
VOTE: ☒ K. Bellomo ☒ C. Benson ☒ T. Hamilton
☒ P. Stephens-Jackson ☒ T. White
- Dissolution Resolution read by president authorizing to cease operations on 7/1/2026 in compliance with NYS Education Laws 219 & 220 and Article 11 of NYS Not for Profit Law. Properly moved (Kristen) and seconded (Temeka), all in favor, motion passed.
VOTE: ☒ K. Bellomo ☒ C. Benson ☒ T. Hamilton
☒ P. Stephens-Jackson ☒ T. White
- Goal is for dissolution to be complete by February (2027)
- Judicial Petition after Board of Regents review in Supreme Court for review of bank statements, records and paperwork
- Board to approve final audit in September and decision in December from

ADJOURNMENT @ 7:48pm

Motion to adjourn by: Kristen, Seconded by: Temeka, all in favor, motion passed.

VOTE: ☒ K. Bellomo ☒ C. Benson ☒ T. Hamilton
☒ P. Stephens-Jackson ☒ T. White

Next meeting: September 22, 2026 at 5pm