



Primary Hall Preparatory Charter School
2408 Main Street, Buffalo, NY 14214
Board of Trustees
MINUTES

March 30, 2026
7pm

In attendance:

Quorum satisfied

- Kristen Bellomo
- Christopher Benson - virtual
- Jamel Gibbs-**guest**
- Tiffany Hamilton
- Madeline Loeb-**guest**
- Heather Maclin-**guest**
- David Parker - virtual
- Arielle Peterson-**guest**
- Pam Stephens-Jackson
- Temeka White
- Bryson Wilson-**guest**

MEETING CALLED TO ORDER: @ 7:05pm

ACKNOWLEDGEMENT OF GUESTS AND PUBLIC COMMENT: N/A

APPROVAL OF 3/30/2026 AGENDA –Properly moved (Kristen) and seconded (Chris), all in favor, motion passed.

VOTE: K. Bellomo C. Benson T. Hamilton
 D. Parker P. Stephens-Jackson T. White

APPROVAL OF 1/24/2026 AND 2/24/2026 MINUTES –Properly moved (Kristen) and seconded (Chris), all in favor, motion passed.

VOTE: K. Bellomo C. Benson T. Hamilton
 D. Parker P. Stephens-Jackson T. White



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COMMITTEE REPORTS

Governance Committee

Amendment Article III Section 2, Term of Office re: staggered Board terms.

Motion to accept the amended and restated Bylaws, Signatory & Conflict of Interest policies as recommended by our attorney.

Properly moved (Chris) and seconded (Kristen), all in favor, motion passed.

VOTE: K. Bellomo C. Benson T. Hamilton
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Board of Regents will be voting on Primary Hall's Charter School Renewal Application on 4/13/2026 or 4/14/2026. Approval will likely be for a 3 year term;, five years unlikely.

Development Committee

No Report

Finance Committee

- Year-to-date: \$40K net income all driven by the enrollment vs budgeted enrollment. We have savings across most categories on the expense side.
- Forecast – projection is \$252K for the year. While we do have forecasted savings, the revenue is down \$548K. We will continue to seek savings as we begin winding down the school year.
- Cash – ended February with \$554K, year end projects \$841K. Cash has been consistent throughout the year and Chris expects that to continue.
- Budget – Dr. Peterson is working on the staffing plan for next year. We should have something ready for Board review next month. The Principal position is currently posted.
- The only other addition that Dr. Peterson provided is that she was able to connect with the VP at CSGF this afternoon. We may still be able to receive the \$100K from last year's grant. They confirmed that they received the required submissions. She will confirm once "next steps" are finalized.
- Unresolved item: the lease. Feedback is needed regarding the owner's response to the last discussion.

Academic Committee

- The committee will meet in May



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Executive Director Updates

- No report

OLD BUSINESS

- No report

NEW BUSINESS

- Chris may have someone to take minutes for us. Pam is currently staying in the role until replaced, within reason, after serving in the position for two full years.

ADJOURNMENT @ 7:35pm

Motion to adjourn by: Kristen, Seconded by: Chris, all in favor, motion passed.

VOTE: K. Bellomo C. Benson T. Hamilton
 D. Parker P. Stephens-Jackson T. White

Next Meeting: Tuesday, April 21, 2026